

ST. PHILIP'S CHURCH IN THE HIGHLANDS
1101 ROUTE 9D + P.O. BOX 158
GARRISON, NY 10524
STPHILIPSHIGHLANDS.ORG
(845) 424-3571

Buildings and Grounds Committee Liaison Report to Vestry

Date: March 27, 2021

Author: Paul Kantor

Action Items Completed:

Professional organ maintenance (routine) and tuning completed.

Tree damaged from storm removed and/or chipped along with nearby accumulated wood by Manny and crew.

Action Items In-Progress/Pending:

Weekly church heat start responsibilities during winter months among B and G members were continued in March, along with continued monitoring of humidity.

A plan to prepare and install an existing generator for emergency power at rectory is under way. Chris N suggested that this generator would be sufficient to power 5-6 circuits. He is planning to make the generator operational and look into installing a crossover switch and perhaps place the generator in a nearby shed for weather protection. The cost is expected to be minimal.

Chris N's preliminary plan and estimates for handicapped access to PH and bathroom in Parish House is under evaluation. Further examination of appropriate walkway improvements would complete the proposal, but the committee agreed that the project should be brought forward to the vestry for their consideration later during 2021.

A plan to improve lighting in the church to enhance video recording was agreed. It would involve refocusing existing lights to increase lighting for recording and broadcasting purposes.

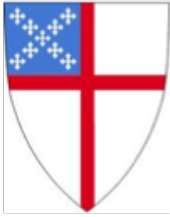
Fire department advice for installing signage for the different campus buildings was discussed. Further consideration of signage alternatives and possible mapping at entrance was proposed. Jennifer Sandlund is being consulted on this subject. In addition, the installation of a recommended Knox box to enable fire department emergency access and a PH alarm is being investigated by Jim B.

The partial collapse of the wall south of the parking lot entrance is under investigation by the B and G Committee in consultation with some other members of the congregation. We are examining probable causes, potentially responsible parties (e.g., school snow removal practices as well as Department of Transportation paving/plowing practices along Route 9 D), as well as insurance coverage possibilities.

Use of the north loop roadway/pathway through the churchyard will be evaluated due to winter problems with this access way. Alternative possibilities include avoiding winter use or regrading to allow more effective and less damaging plow activity.

Items Requiring Vestry Vote:

Monitoring of heat and humidity: report by Edgar R makes clear that the church needs a humidification system in order to meet the organ manufacturer's warranty standards of care. The church is often out of the range specified by manufacturer's warranty despite manual regulation of heat to minimize low humidity periods. In order to install a dedicated humidification device (possibly the one already provided by manufacturer), the committee determined that it would be essential to install water and waste pipes in a common channel to the church building in 2021. Examination of temporary alternatives for bringing water to the building were all considered impractical or uneconomic. Chris N has received one estimate of \$20,000 to \$25,000 for the cost of water/waste service to the church. Before undertaking further planning or obtaining further estimates on this project, however, the B and G Committee seeks a vote in principle from the vestry to go forward to gather more information.



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Youth Ministry Liaison Report to Vestry

Date: 3/24/2021

Author: Jennifer Sandlund

Ministry/Action Items Completed this Month:

Cross Trainers:

During our Feb 21st meeting, the Cross Trainers met up all the Cold Spring Coffehouse for some hot chocolate and took a stroll around the village and down by the water. We spent the meeting chatting and reconnecting on possible future plans for Cross Trainers over the coming year.

On our March 14th meeting we met up at the Parish Hall and enjoyed a pizza dinner together and then we walked over to the church where Amanda was able to review the kids past experience in acolyting. They tried on robes and practiced carrying the cross and lighting / putting out the candles. This was a great exercise and we look forward to having our Cross Trainers acolytes back for our in person worship going forward!

Sunday School:

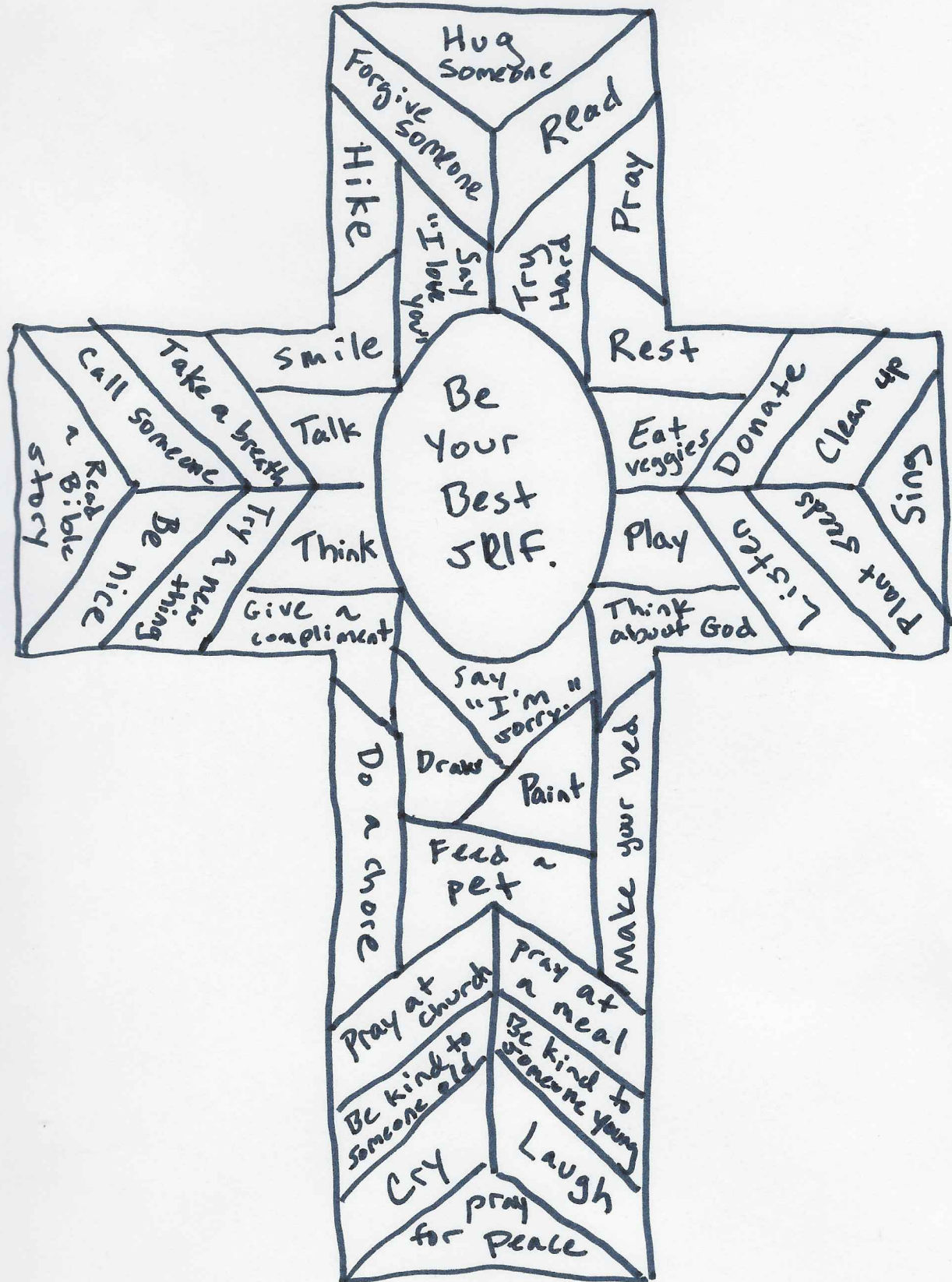
Our most recent Sunday School virtual activity was a "Lenten Cross Stained Glass" lesson that Amanda also explained in her sermon, on ways that children can mindfully consider their faith and their lives during Lent in ways that are meaningful to even the youngest members of our congregation.

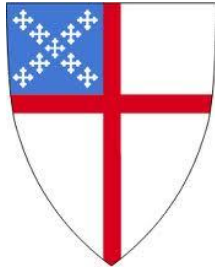
Ministry/Action Items in Progress/Pending:

The Cross Trainers will help in the hiding of the Easter eggs for the Egg Hunt on Easter.

Items Requiring Vestry Vote:

Lenten Stained Glass





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Communications Committee Report to Vestry

Date: March 23, 2021

Author: Terri Akbas

The Communications Committee is comprised of Rev. Amanda Eiman, Micki Bless (Parish Admin), Terri Akbas, Daniel and Kari Bentley, Anita Prentice, and Jennifer Sandlund. The committee has met twice so far this year. General long-term goals of the committee include establishment of the following:

- **Brand Consistency** — Develop a consistent brand identity for St. Philip's across all media platforms including website, newsletter, Facebook, Instagram, YouTube, printed materials, signage, letterheads, etc. This should include guidelines on typefaces, colors, and use of logo.
- **Message Consistency** — Ensuring that language, tone, and messaging used on various media is consistent
- **Information Density and Frequency** — What is the optimal amount of information to share in a newsletter before readers are overwhelmed? How much content should the website homepage show, balancing the need to welcome new visitors, and serve information to parishioners. What frequency of posts should be shared on Facebook, etc.?
- **Press & Marketing Strategy** — Pitching stories to the local newspapers, advertising in local newspapers, promoting posts on Facebook etc.

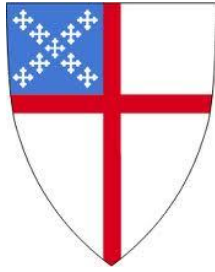
Action Items Completed:

- Gathering and reviewing analytics on Squarespace, Constant Contact, Facebook, and YouTube to understand user engagement
- Development of a survey to send to the parish to better understand how people get their information and what we can do to improve the ways that we communicate
- Survey was sent to the parish on March 11, 2021 and will close on April 1, 2021

Action Items In Progress/Pending:

- Meeting in April to review survey results and discuss next steps

Items Requiring Vestry Vote: None



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Worship Liaison Report to Vestry

Date: Thursday 18th March 2021

Author: Fred Osborn

Ministry/Action Items Completed this Month: On-line and streaming worship services continued during the months of February and March. The Diocese lifted restrictions, effective this coming weekend, giving us a metaphorical shot in the arm that accompanies the physical shot(s) in the arm that many of us are getting as vaccinations against Covid-19.

A “worship committee” as such was convened on 12th March via zoom, consisting of Wardens Terri Akbas and Sarah Bayne, Jim Bopp, Owen Borda, the Rev Amanda Eiman, Will Felder, Margy Gerber, David Gordon, Blake Newton, and Fred Osborn.

We decided that our first in person service) would be Sunday 21st March, limited to 50 people, masked and distanced. The services would continue to be streamed. We would consider an outside coffee hour, weather permitting. The Palm Sunday and Easter services would be in-person (and streamed), and there would be an extra 8am service on Easter morning. An in-person coffee hour would be held following the main Easter service.

There was discussion of conducting a survey of parishioners to see if it would be viable to hold an 8am service on Sunday going forward.

Ministry/Action Items in Progress/Pending: A possible parish survey to determine whether or not there should be an 8am service on Sundays;

Items Requiring Vestry Vote: none at this time.