

Meeting of the Vestry of St. Philip's Church in the Highlands
March 20, 2022
12:00 Noon in the Parish House

Agenda

Opening Prayer and prayer rotation sign up

Spiritual Exercise

Minutes for Approval - March 1, 2022 Vestry Meeting

Orientation and review of vestry mission, responsibilities, covenant, expectations

Rector's Report

Discussion about music ministry

Return of the common cup and Eucharistic ministers and visitors

Lent and Easter ministries and programming

Warden's Report

Committee liaisons

Election of Officers

Treasurer's Report

Ministry Reports/Questions

Other Business

Closing Prayer

Adjourn

Next Meeting: TBD

Spiritual Exercise for March 20, 2022

**from Sacred Ordinary Days 2021-22*

Lent Part II

Lent is a journey toward the cross with Jesus and Holy Week is where we experience this journey with the greatest of intensity. During this week, Jesus entered Jerusalem (Palm Sunday), he cleansed the temple, cursed the fig tree. The religious leaders conspired against him. He led the Last Supper. He prayed in the Garden of Gethsemane, he was crucified and laid in the tomb.

Themes: welcome, triumph, companionship, intimacy, trust, betrayal, abandonment, pain, passion, crucifixion, death, sacrifice, waiting, liminality

Questions to ponder

- How am I willing to enter into the suffering of Christ?
- In what ways am I being invited to die to myself, in order that I might more fully live in God?
- How have you approached this season in the past? What memories stand out?
- What is your hope for this year?

Practices to ponder

- Attend holy week services - Palm Sunday, Maundy Thursday, Good Friday, Easter
- Practice solitude, stillness, and silence

Consider the themes, questions, and practices. You are invited to share your reflections at our meeting on the 20th.

MINUTES OF THE VESTRY OF ST. PHILIP'S CHURCH IN THE HIGHLANDS

Tuesday, March 1, 2022

5:00 P.M.

ATTENDANCE:

The Rev. Amanda Eiman, Rector; Terri Akbas, Senior Warden; Sarah Bayne, Junior Warden; Will Felder, Treasurer; Margy Gerber, Clerk Pro Tem; Paul Kantor; Fred Osborn; Joe Plummer; Gabe Salas; Jennifer Sandlund; Not Present: Preston Pittman, Clerk of the Vestry; Chris Nowak.

GUESTS:

Bishop Mary Glasspool; The Rev. Alison Quin

OPENING PRAYER:

The meeting began with an Opening Prayer by Jennifer Sandlund, followed by a Spiritual Exercise led by Rev. Amanda.

ACCEPTANCE OF THE MINUTES OF JANUARY 23, 2022

A motion to accept the Minutes was made by Sarah, seconded by Gabe, and approved unanimously.

RECTOR'S REPORT

1. Rev. Amanda reported she had convened a Worship Committee via Zoom on Wednesday evening, February 2. The Committee is made up of representatives of various ministries and includes Daniel Bentley, Carolyn Copeland, Margy Gerber, Ron Madden, Fred Osborn, and Charity Shumway (unable to attend). Owen Borda, Interim Music Director also attended. The Rector explained that the Committee would join her in reviewing music, readings, and the structure and timing of services, for example; a member of the Vestry would be welcome to join. Sarah suggested that the Committee might help in explaining some of the more recent service changes such as the free-standing altar and the wearing of chasubles.
2. Bishop Mary Glasspool will officiate at the Cathedral Confirmation and Receptions on Saturday, June 4. It is expected that there will be at least four persons St. Philip's to be confirmed, perhaps more.
3. Interim Music Director: Dr. Borda's final Sunday at St. Philip's was February 27. There was a lengthy discussion of whether the parish should be looking to hire an interim or a full-time music director, with consideration given to the pros and cons of each alternative. It was decided that for now, the Rector will look for an interim.

WARDEN'S REPORT

1. Terri reported that the Nominating Committee, has proposed a slate of candidates: Will Felder for Junior Warden; Kari Jo Cates, Charlie Dupree, and Marilyn Palefsky for Vestry; Paul Kantor will be on the ballot for a second term. A parishioner has subsequently nominated an additional candidate: Jamie Copeland. There followed an extended discussion of the possible ramifications of adding Jamie to the ballot. Bishop Glasspool suggested that the Rector and a senior Vestry member thank Jamie for his

willingness to serve, but also to ask him if he would consider postponing running for Vestry for a year. Fred agreed to go with Rev. Amanda to visit with Jamie on Ash Wednesday (March 2) after the noon service.

2. The new Vestry will review and if necessary revise the By-Laws regarding the election of members of the Vestry.

TREASURER'S REPORT

After presentation of the current report, Gabe moved and Sarah seconded Will's recommendation that Parish Administrator Micki Bless be offered a one-time \$2,000 bonus. The motion was approved unanimously.

OTHER BUSINESS

Fred invited Bishop Mary to speak. She reported that the Task Force was on hand to thank the Vestry and to explain that they were still working on the final report. Sometime after the Annual Meeting, the final report will be shared with Bishop Andrew Dietsche. Bishop Mary told the Vestry that the Task Force members were deeply impressed with the work St. Philip's has done and also assured us that they would continue to be available to us. Joe thanked the Task Force for their wisdom and advice and for listening

Sarah thanked Terri for her service as Senior Warden and Joe for his time on the Vestry. Sara also asked that Joe continue his work on the Reconciliation Committee; he agreed.

CLOSING PRAYER AND ADJOURNMENT

After Rev. Amanda offered a closing prayer, Fred moved that the meeting be adjourned, Gabe seconded the motion. The meeting adjourned at 7:15 p.m.

Respectfully submitted,
Margaret Leahey Gerber
Clerk Pro Tem

Buildings and Grounds Committee Liaison Report to Vestry

Date: March 20, 2022

Author: Paul Kantor

Action Items Completed:

Temporary boiler pipe repair in PH.

Action Items In Progress/Pending:

Evaluation of PH boiler pipe repairs, scheduled for summer.

Donation of heat exchanger grant for cottage by Ross. Estimate for installation under review.

Refrigerant leak in 5 HVAC units in rectory. Repair under review with help of Chris N.

Fire protection: installation of Knox boxes in two locations at the church is to be undertaken by Jim B in order to enable fire department access in the future. The purchase and installation of building number signs is to be utilized as soon as possible.

Parish House insulation and door issues. Installation of new door pull on PH door completed by Chris N. Minor insulation improvements for the drafty front door of the PH are planned. Although major window insulation improvements are needed, the committee agreed that this kind of expenditure would be untimely. Chris N offered to prepare for such improvements in the future by drawing up window plans as a preliminary project.

Spring cleanup planning: focus will be on painting porches, clearing debris from the north stone wall, and undertaking minor pruning of trees on the campus by volunteers only in order to reduce costs.

Items Requiring Vestry Vote:

NA

History/Archives Liaison Report to Vestry

Date: March 11, 2022

Author: Margaret Leahey Gerber

Ministry/Action Items Completed this Month: Nothing to report

Ministry/Action Items in Progress/Pending: Nothing to report

Items Requiring Vestry Vote: None

WORSHIP Liaison Report to Vestry

Date: Wednesday 16th March 2022

Author: Fred Osborn

Ministry/Action Items Completed this Month: With blessed relief and broad thanks for the continued good health of most of us, mask mandates have been lifted and people are coming back to church in person. This is almost EXACTLY two years since society was closed down at the beginning of the Covid-19 pandemic.

Our Lenten services are Rite I Holy Eucharist, at the high altar, with appropriate service music being performed by the choir and our new supply organist, Christopher Fasulo. He will be with us at least through Easter.

The Annual Meeting was held on Sunday 6th March and a good attendance was had at the service preceding the meeting, and at the meeting itself. New vestry members Kari Jo Cates, Jamie Copeland, and Marilyn Palefsky were elected at the annual meeting. Chris Nowak, Preston Pittman, Terri Akbas, and Joe Plummer completed their terms and were resoundingly applauded.

A piece of good news: Bishop Dietsche has announced that we may return to the common cup in the Holy Eucharist, effective Palm Sunday.

Another meeting of the Worship Committee was held on Wednesday 9th March, at which we discussed plans for Holy Week, assistance with the video ministries, lay readers, greeters/ushers, and music/choir. Committee minutes will be provided to the vestry.

Ministry/Action Items in Progress/Pending: The new vestry will be exploring the nature of music ministries and deciding whether to search for a permanent organist / choir master.

Items Requiring Vestry Vote: None

Communications Committee Liaison Report to Vestry

Date: March 16, 2022

Author: Terri Akbas

Ministry/Action Items Completed this Month:

The committee met on March 15, 2022. We welcomed new committee member Chuck Linsmeier. Current committee members are Rev. Amanda Eiman, Terri Akbas, Daniel Bentley, Micki Bless, Chuck Linsmeier, Joe Plummer, and Jennifer Sandlund.

The committee discussed the following:

- Content for the Spring edition of The Messenger to include an article about the clock restoration grant submittal, a ministry spotlight on the Children's Chapel, an interview with someone from the Episcopal Futures program (possibly Bishop Shin), in addition to the regular Letter from our Rector and calendar section.
- St. Philip's social media presence and the need for signed photo release forms from parents to allow for posting of photographs on Facebook
- The need for new Newcomer Cards (for the pews, Welcome Packets, and greeters) and new stationary – as supply of both are diminished. Both projects will use the new logotype and font that was adopted by the committee last year. (minimal cost associated with these print projects)
- Signage
 - Jennifer pointed out that the “new” sign was designed to have a hanging placard with the service times and Rector's name (this information was unknown at the time of the sign installation). The committee agreed that it is important to advertise the service times on the sign. We will explore options and pricing to accomplish this.
 - The printed information in the kiosk at the top of the driveway needs to be updated. The Messenger newsletter will be added to the kiosk.

Ministry/Action Items in Progress/Pending:

The Spring 2022 edition of The Messenger will be published/distributed the first week of April.

Items Requiring Vestry Vote: None

Youth Ministry Liaison Report to Vestry

Date: 3/15/2022

Author: Jennifer Sandlund

Ministry/Action Items Completed this Month:

Cross Trainers:

On March 5th, the Cross Trainers delivered 10 dozen cookies made at home to be included in the lunch bags being distributed that evening by Midnight Run. We had an in-person meeting with parents and youth to evaluate and discuss the Cross Trainers program on March 13th. Unfortunately, there was only one family in attendance, but there was some good discussion and brainstorming. We discussed what the youth need now and shared the connections being made with other faith leaders in the community and will be considering the possibility of joining forces for future events. Further discussions are planned.

Sunday School:

On Sunday, March 6, we restarted Children's Chapel and were glad to welcome 16 children to worship and open God's Word together. Their eager attentiveness and curiosity is a gift to the St Philip's community. We had 13 children the following week and look forward to the StoryMakers curriculum we're using through the Lenten season.

Ministry/Action Items in Progress/Pending: